



High Plains Regional Education Cooperative  
*Dedicated to educational excellence*

## Related Service Provider Dates At-a-Glance

<b>August</b>		<b>February</b>	
18 & 19	In-service	5	Service Logs due
24	Task and Travel logs due by noon	8	Task and Travel logs due by noon
		22	Task and Travel logs due by noon
<b>September</b>		<b>March</b>	
2	Service Logs due	5	Service Logs due
8	Task and Travel logs due by noon	8	Task and Travel logs due by noon
21	Task and Travel logs due by noon	16	<b>Formal Observations Completed</b>
30	<b>Schedules due to Dana</b>	16	<b>Professional Portfolio Review</b>
		22	Task and Travel logs due by noon
<b>October</b>		<b>April</b>	
2	<b>Begin scheduling observations with Dana</b>	1	Service Logs due
2	Service Logs due	5	Task and Travel logs due by noon
5	Task and Travel logs due by noon	19	Task and Travel logs due by noon
19	Task and Travel logs due by noon		
<b>November</b>		<b>May</b>	
2	<b>Begin Professional Portfolio Review</b>	3	<b>Final documentation submitted</b>
2	Task and Travel logs due by noon	3	<b>Schedule formal evaluation</b>
6	Service Logs due	3	Task and Travel logs due by noon
16	Task and Travel logs due by noon	7	Service Logs due
30	Task and Travel logs due by noon	17	Task and Travel logs due by noon
		29	Service Logs due
<b>December</b>		29	Task and Travel logs due by noon
4	Service Logs due		
14	Task and Travel logs due by noon	<b>June</b>	
28	Task and Travel logs due by noon	5	<b>All computers, etc. turned in</b>
		5	<b>Official check-out completed</b>
<b>January</b>		5	<b>Supervision Verification</b>
8	Service Logs due		<b>Documentation Form submitted, if required.</b>
11	Task and Travel logs due by noon	14	Task and Travel logs due by noon
25	Task and Travel logs due by noon		