



## Child Find Request & Planning Form Agreement 2023

Please email form to Emy at [ecarlini@hprec.com](mailto:ecarlini@hprec.com), or fax to 575-445-7663.

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### DISTRICT INFORMATION

District Name: _____	Date(s) of Child Find: _____
Event Start Time: _____	Event End Time: _____
Child Find Location/Room: _____	
Contact Name (Organizer): _____	Contact Phone #: _____
Name of Person to Call for Appointment: _____	
Appointment Phone #: _____	Other Comments: _____

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### DISTRICT RESPONSIBILITY

Registration  
Hearing Screening  
Vision Screening  
**Kinder. Registration** @ Child Find: ☐ Yes ☐ No

### HPREC RESPONSIBILITY

Design, Print, & Deliver Flyers/Posters.  
Provide Information to Local Newspapers, Radio  
Stations, Facebook, and HPREC Website.  
Contact The Children's Workshop.  
Provide Gift Bags for Children.  
Provide & Deliver Dial-4 Kits/Protocols as Requested.

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### SCREENINGS

Estimated number of screenings: \_\_\_\_\_  
# of Dial-4 **English** protocols requested: \_\_\_\_\_  
# of Dial-4 **Spanish** protocols requested: \_\_\_\_\_

### PUBLICITY

Theme of Child Find event: \_\_\_\_\_  
# of Black/White Flyers Requested: \_\_\_\_\_  
# of Colored Flyers Requested: \_\_\_\_\_  
# of 11 x 17 Colored Posters Requested: \_\_\_\_\_

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### HPREC OFFICIAL USE ONLY

Newspaper(s) Contacted: _____	Actual # of Screenings: _____
Radio Station(s) Contacted: _____	# Of Gift Bags Provided: _____
Kits & Gift Bags Disseminated: _____	# Of Gift Bags Returned: _____
Flyers Disseminated: _____	
Children's Workshop Contacted: _____	
Spoke With: _____	

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Please submit your Child Find request to Emy Carlini at [ecarlini@hprec.com](mailto:ecarlini@hprec.com).

Questions call: 575-445-7090